

NEW HAVEN BOARD OF COMMISSIONERS MEETING MINUTES

City Hall – 302 Center Street, New Haven, KY 40051

January 17th, 2019 @ 6:00PM

Members Present: Mayor Tessie Cecil, Linda Mattingly, Lois Boley, Karl Lusk & Mike Morris

Guests & Staff Present: K.C. Holbert, Keith Bartley, Fred DeWitt, Dennis George, Corey Holbert, Anthony Morley, Wayne Johnson, Angela Mattingly and Joanie Corbin

The meeting was called to order by Mayor Cecil at 6:00pm. The pledge was recited.

The **Meeting Minutes of January 3rd, 2019** were approved with a motion by Linda and a second by Lois. All voted in favor. All voted in favor. Motion carried.

The **December Financials and November Bills** were approved with a motion by Linda. She stated that the General Fund and O&M funds were right on track with the budget. Mike seconded the motion. All voted in favor. Motion carried.

New Business

Administration

Linda made a motion to appoint the following **department heads**.

Karl Lusk – Water & Sewer

Mike Morris – Recreation

Lois Boley – Police & Fire

Linda Mattingly – Street

Tessie Cecil – Administration

Mike seconded the motion. All voted in favor. Motion carried.

Lois made a motion for Linda to serve as **Mayor Pro-Tem**. Mike seconded the motion. All voted in favor. Motion carried.

Tessie informed the board that the City needed to find a replacement for Linda Mattingly on the Board of Adjustments and on the Board of Ethics, due to her being appointed to the Board of Commissioners. Linda made a motion to appoint Ruth Faulkner to the **Board of Adjustments**. Karl seconded the motion. All voted in favor. Motion carried.

There were no suggestions at this time for the **Board of Ethics**. Recommendations will be brought to the February meeting.

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Karl made a motion to enter **Executive Session per KRS 61.810(1)(g) for discussions between a public agency and a representative of a business entity.** Linda seconded the motion. All voted in favor. Motion carried.

Linda made a motion to re-enter regular session. Karl seconded the motion. All voted in favor. Motion carried.

No action was taken in executive session.

Linda stated that an update was needed for the **Employee Handbook and the Pay Classification Ordinance.** The current handbook has not been updated since 2010. Mayor Cecil appointed a committee consisting of Linda Mattingly, Lois Boley and Joanie Corbin to make corrections/updates to the handbook and the ordinance. An updated handbook & ordinance will be presented to the board at the February meeting for approval.

Police/Fire

The **2018 activity, fire chief mileage and the incentive pay reports** for the fire department were presented to board. After a short discussion, the consensus of the board was to pay the mileage (\$68.75) and incentive pay (\$140) to the fire chief. The activity report in the amount of \$1950 will not be paid at this time due to information received recently indicating that the 2017 pay classification ordinance is incorrect. The pay classification will be updated and the activity report will be discussed further in upcoming meetings.

Linda asked Fred if the **merging of fire departments** had been discussed any further. Fred explained the pros and cons of what he referenced as a "Rolling Fork Fire Dept." takeover. No action was taken.

Water & Sewer

Karl reported that the city currently has a 2 inch line on **Halisy Wood Loop.** Due to new houses being built on the loop, he feels that a 4 inch line is necessary to provide adequate water pressure to all residences. He stated that the city could bore under 31E and hook to an eight inch line which would provide more than enough water flow. Keith informed the board that he may have an alternate route of providing adequate water flow without boring under 31E. He will be investigating this option further and will report back to the board.

Karl reported that Tessie, Keith, Scottie and himself had met with representatives from the Abbey of Gethsemani and their engineer, Larry Cann to discuss the **sewer extension project.** Ashley Willoughby with Lincoln Trail was also in attendance. The Abbey of Gethsemani will incur all costs of this project.

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They are moving forward to see if easements can be obtained. Linda questioned the flow estimate of 10 gallons per hour provided by Mr. Cann. She felt like that estimation was low. She wants to make sure

that the amount of flow will not harm our sewer system. Karl assured her that the flow estimate was provided by the Abbey's engineer.

Karl asked the board if they would be interested in pursuing LG&E about performing a study on the possibility of providing **natural gas** to the City of New Haven. He stated that the closest tap on location is on Youngers Creek Road. Consensus of the board was for Karl to proceed forward with contacting LG&E.

Karl made a motion to enter **Executive Session per KRS 61.810(1)(c) to discuss pending litigation**. Lois seconded the motion. All voted in favor. Motion carried.

Linda made a motion to re-enter regular session. Karl seconded the motion. All voted in favor. Motion carried.

No action was taken in executive session.

Street

Karl reported that a **letter of support** was received by the City from Chad McCoy on the sidewalk extension on North Main Street.

Recreation

Karl said that he will check on a grant for the **ADA accessible swing** for the playground at the ballpark.

Joanie presented the board with information about the new **"Sales Tax" law**. The city will have to pay sales tax on pool admission fees, ball league registration fees, concession sales, rental fees, etc. She informed them that the city may need to consider raising certain fees to cover the sales tax expense. Mike, Angela and Joanie will make a recommendation to the board in February on a way to handle these fees.

A motion was made by Linda to advertise for the hiring of **lifeguards for the 2019 season**. Mike seconded the motion. All voted in favor. Motion carried. Tessie and Mike will conduct the lifeguard interviews.

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Historical Preservation/Informational Center/Military/Veterans Center

Tessie stated that volunteers are still needed for the center.

Lois made a motion to **adjourn** the meeting. Linda seconded the motion. All voted in favor. Motion carried.

Mayor

City Clerk